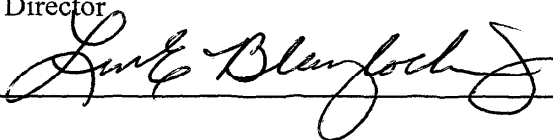


For: All STO Employees

FY 2003 Full-Year Non-Federal Nonpayroll County Office Allotments

Approved by: State Executive Director



1 Overview

A Background

FSA has been operating under multiple continuing resolutions. The Consolidated Appropriations Resolution, 2003, Pub. L. 108-7, signed February 20, 2003, provided FSA with full-year appropriations

B Purpose

This notice issues full-year initial FSA County Office allotments for non-Federal administrative nonpayroll expenses for FY 2003.

2 Information

County offices will enter check limitations in the CCC-514 ledger in the normal manner. The check limitation provided in Exhibit 1 includes only nonpayroll expense. These expenses are:

- travel (other than established mileage paid to COC by NFC).
- rent and utilities
- other expenses.

Counties will continue to receive bi-weekly and quad-weekly printouts from KCMO and will be responsible for monitoring their check limitation balance and efficient management of their allocation. Continue to reconcile your quad-weekly printout with the CCC-514 in accordance with 115-FI (Rev. 5).

Disposal Date

October 1, 2003
03-24-03

Distribution

FSA Offices

Arkansas Notice BU-29

3 Action

County Offices shall:

- adjust FY 2003 CCC-514 by recording the additional nonpayroll allotment using Menu NAA000, Option 6, "Check Limitation and Ledger Control"
- ensure that all FY 2003 administrative payments issued to date are to be applied to the total allotment
- monitor **all** nonpayroll expenses and ensure that usage does not exceed the allotment
- Use the proper transaction code on checks issued for operating expenses according to 115-FI
- Advise the State Office, in writing, of any needed adjustments in the County Office allotment and provide justification for the increase

4 Contact

Direct questions to Charlotte Murphy at 501-301-3016.

County	Prior	Increase/	Current
	Allotment	Decrease	Allocation
Arkansas	21,000	25,000	46,000
Ashley	23,000	17,000	40,000
Baxter	52,000	20,000	72,000
Boone	5,000	3,000	8,000
Carroll	15,000	2,500	17,500
Chicot	25,000	27,000	52,000
Clark	5,000	8,000	13,000
Clay	10,000	5,000	15,000
Cleburne	13,000	27,500	40,500
Craighead	7,000	13,000	20,000
Crittenden	4,000	4,000	8,000
Cross	10,000	500	10,500
Desha	15,000	32,000	47,000
Drew	3,000	5,500	8,500
Faulkner	3,000	500	3,500
Franklin	10,000	15,000	25,000
Fulton	8,000	2,000	10,000
Greene	6,000	2,500	8,500
Hempstead	6,000	0	6,000
Hot Spring	28,000	30,500	58,500
Howard	9,000	15,000	24,000
Independence	5,000	0	5,000
Izard	12,000	23,000	35,000
Jackson	5,000	8,000	13,000
Jefferson	13,000	45,000	58,000
Johnson	5,000	1,000	6,000
Lafayette	14,000	26,000	40,000
Lawrence	19,000	31,500	50,500
Lee	18,000	2,000	20,000
Lincoln	12,000	1,500	13,500
Little River	7,000	4,500	11,500
Lonoke	18,000	40,000	58,000
Madison	18,000	9,000	27,000
Miller	10,000	15,000	25,000
Mississippi	18,000	42,000	60,000

County	Prior	Increase/	Current
	Allotment	Decrease	Allocation
Monroe	27,000	3,000	30,000
Ouachita	12,000	14,000	26,000
Phillips	10,000	4,500	14,500
Poinsett	26,000	35,000	61,000
Polk	33,000	24,500	57,500
Pope	34,000	44,000	78,000
Prairie	22,000	26,000	48,000
Pulaski	25,000	25,000	50,000
Randolph	5,000	2,500	7,500
St. Francis	24,000	35,000	59,000
Saline	3,000	0	3,000
Sharp	11,000	18,000	29,000
Van Buren	8,000	7,500	15,500
Washington	60,000	101,000	161,000
White	7,000	14,000	21,000
Woodruff	16,000	12,000	28,000
Total	775,000	870,000	1,645,000